



FORWARD PLAN

February 2004 Edition

Commencement Date: 05 February 2004

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk).

The Plan will be published on the following dates during the Council year 2003/04:

Edition	Publication date
February edition	6 January 2004
March edition	10 February 2004
April edition	16 March 2004

Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

Key Decisions

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

Information included in the Plan

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

How you can have your say

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries
DHH = Director of Housing and Health
DLES = Director of Leisure and Environmental Services
DSS = Director of Social Services
DCS = Director of Corporate Strategy
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

MEETING DATES 2003/04

Executive
13 January 2004
20 January 2004
27 January 2004
10 February 2004
24 February 2004
Performance Monitoring

Executive (Cont.)
9 March 2004
16 March 2004
23 March 2004
30 March 2004
13 April 2004
27 April 2004
4 May 2004

Assembly
7 January 2004
4 February 2004
3 March 2004
7 April 2004
12 May (Annual Assembly) 2004

Decision taker/ Estimated date (Draft report deadline)	Subject Matter (relevant Chief Officer) Nature of Decision <i>Additional documents to be submitted</i>	Consultees	Consultation Process	Wards Affected by the Proposals
Executive: 13.1.04 (12.12.03)	Mayors, Members and Fleet Transport (DCS/DF) The report outlines the service implications caused by the financial savings required to the Mayor's, Members and Fleet Transport service in 2004 / 2005 as a result of the budgetary savings exercise agreed by the Assembly. <i>None.</i>	Internal: Lead Member: Cllr Fairbrass Chief Executive DLES DLES - Transport and Waste Manager DLES - Acting Head of Finance DF - Head of Financial Services.	Departmental Meetings	Not Applicable

<p>Executive: 13.1.04</p>	<p>Procurement of Catering Supplies : Financial (DEAL)</p> <p>The current agreements for various catering suppliers, including food and beverage, will terminate during 2004. It will be necessary to re-tender through EU Directives.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Members</p> <p>DEAL - Schools DEAL - Parents and children DEAL - Equalities and diversity routes</p> <p>DSS</p> <p>DLES</p> <p>External:</p> <p>Local and national suppliers</p>	<p>Meetings. Surveys. Tasting sessions.</p>	<p>All Wards</p>
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<p>Executive: 13.1.04</p>	<p>Award of Residential Respite Care Beds Contract (DSS)</p> <p>The Executive is asked to approve the award of contract to Angel Lodge for a period from 1 April 2004 to 31 March 2006.</p> <p>Following the closure of Kingsbridge Residential Care Home availability of residential care beds to provide planned respite care has been reduced. This valuable service enables carers to take breaks whilst their relatives are cared for in a residential situation. In order to meet demands replacing these beds Officers have tendered the services in accordance with the Council Constitution & contract rules.</p> <p><i>None.</i></p>	<p>Internal</p> <p>The Management Team. Relevant Heads of Services.</p>	<p>Via Meetings, emails, reports etc</p>	<p>Not Applicable</p>
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<p>Executive: 13.1.04</p>	<p>Policing Reform Consultation (DCS)</p> <p>The Government issued a consultation on policing reform on 4 November 2003. The paper contains wide-ranging proposals to reform the police service. Barking and Dagenham Council's response to this consultation will form part of a wider response conducted by the Association of London Government.</p> <p><i>None.</i></p>	<p>Members of the Community Safety Strategic Partnership</p> <p>Internal</p> <p>DCS</p> <p>DSS</p> <p>DHH</p> <p>External</p> <ul style="list-style-type: none"> • Police • Primary Care Trust • Victim Support • Race Equality Council 	<p>Through the Community Safety Strategic Partnership</p>	<p>All Wards</p>
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<p>Executive: 13.1.04</p>	<p>Social Services Inspection Report - Older Persons : Community (DSS)</p> <p>The Executive will be asked to approve the recommendations contained within the report based on the outcome of the Inspection process.</p> <p>The Social Services Inspectorate will be inspecting Older People's Services in Barking and Dagenham during end of September 2003 / beginning October 2003 (2 week period). The report will contain feedback from the Inspection plus any recommendations for the future of the service.</p> <p><i>None.</i></p>	<p>Not for consultation</p>	<p>Not Applicable</p>	<p>All Wards</p>
<p>Executive: 13.1.04</p>	<p>Structural Repairs and Major Refurbishment At 1-43 Kilsby Walk, Dagenham : Community (DHH)</p> <p>The Executive will be asked to consider the appointment of a contract administrator for the project.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Ward Councillors: Cllrs Mrs Blake, Mrs Conyard and Mrs Hunt.</p> <p>DHH. DHH - Project sponsor. DHH - Block warden.</p> <p>External:</p> <p>Residents.</p>	<p>Internal correspondence. Resident meetings.</p>	<p>Mayesbrook</p>

<p>Executive: 13.1.04</p>	<p>Community Empowerment and Engagement Policy Commission (DCS)</p> <p>Barking and Dagenham Council wants to ensure that all members of the community are fully engaged, empowered and involved in the delivery of local services.</p> <p>This report intends to provide a clear action plan to improve community engagement and empowerment and has been developed by Members and Officers with strong and practiced experience on how best to achieve this.</p> <p>The Empowerment and Engagement Policy Commission was established in October 2002 and its Members were appointed in January 2003 to take the project forward. The following scope was agreed for the Policy Commission in October 2002 by the Assembly:</p> <ul style="list-style-type: none"> • to identify best practice • create a vision for community empowerment and engagement in the area building on work already undertaken • develop some key actions to improve community empowerment and engagement. <p>The Executive will be asked for comments and to recommend that the Assembly agree the recommendations made in this report.</p> <p><i>None.</i></p>	<p>Internal</p> <p>DCS:</p> <ul style="list-style-type: none"> • Daryl Telles (Neighbourhood Management Co-ordinator) • Sarah Kingston (Neighbourhood Management Co-ordinator) <p>External</p> <ul style="list-style-type: none"> • Attendees of recent Community Forums. • Sheila Delaney (B&D Race Equality Council). • Elizabeth Richardson (London School of Economics). • Rod Hewitt (Chairman of Local Businessman Association). 	<p>Postal questionnaire.</p> <p>Invitations to Policy Commission meeting.</p>	<p>Not Applicable</p>
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<p>Executive: 13.1.04</p>	<p>Corporate Performance Assessment - Performance Indicators (DCS)</p> <p>This report makes recommendations about what short-term actions TMT can take to improve performance on the Performance Indicators (PIs) critical to the CPA to our CPA service scores.</p> <p>The Executive will be asked to agree to support this emphasis on improved performance across the critical basket of CPA Performance Indicators.</p> <p><i>None.</i></p>	<p>Internal</p> <p>The Management Team.</p>	<p>Circulation of report.</p>	<p>Not Applicable</p>
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<p>Executive: 20.1.04</p>	<p>Revised Axe Street Planning Brief (DLES)</p> <p>This report follows on from the Town Square Phases 1 and 2, Draft Planning Brief approved by the Committee on 9 September 2003. This report seeks approval for the revised Planning Brief to be formally adopted by the Council to ensure that any redevelopment proposals linked to Axe Street takes into consideration the document and its specified requirements.</p> <p>The Executive will be asked:</p> <ul style="list-style-type: none"> • To approve the revised Planning Brief that takes into consideration the comments made by local residents, local business and statutory bodies • To formally adopt the revised Planning Brief as Supplementary Planning Guidance <p><i>None.</i></p>	<p>Internal</p> <p>Regeneration Board</p> <p>External</p> <p>Conducted between 10 September to 10 October 2003, comments or opinions given have been included in the revised Planning Brief from the following:</p> <ul style="list-style-type: none"> • Local residents. • Businesses. • Statutory bodies. • Greater London Assembly. • London Development Agency. 	<p>Consultation occurred through the post in the form of a letter, copies of the Draft Planning Brief were sent to statutory bodies and residents / businesses who requested them. Translations were also made available.</p>	<p>Abbey; Gascoigne;</p>
<p>Executive: 20.1.04</p>	<p>Update on National Service Framework for Older People Targets : Community (DSS)</p> <p>The National Service Framework contains national targets pertaining to Older People's Services. The report provides the Executive with a progress report on the achievement of the targets in relation to Barking and Dagenham.</p> <p><i>None.</i></p>	<p>Not Applicable</p>	<p>Ongoing consultation with residents of the Borough on the NSF standards.</p>	<p>All Wards</p>

<p>Executive: 20.1.04</p>	<p>Integrated Community Equipment Services : Community (DSS)</p> <p>The Executive will be asked to approve the development of a new service in line with national policy plus the partnership agreement/funding underpinning the change.</p> <p>Health and Social Care are required to provide a single integrated community equipment service by April 2004.</p> <p>The proposal is to create a single service with Havering Primary Care Trust, Barking and Dagenham Primary Care Trust, London Borough of Havering and Barking and Dagenham to achieve national targets locally.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Trade Unions.</p> <p>External:</p> <ul style="list-style-type: none"> • Barking and Dagenham Primary Care Trust. • London Borough of Havering. • Havering Primary Care Trust. • Users of service. 	<p>Meetings.</p> <p>Project Steering Group.</p>	<p>All Wards</p>
<p>Executive: 20.1.04</p>	<p>Rehousing from Service Tenancies (DHH)</p> <p>Some employees are required to occupy properties on a service tenancy basis in order to carry out their duties.</p> <p>When they are required to move, they need to be rehoused under the Council's allocations policy.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Relevant Chief Officers.</p> <p>Trade Unions.</p>	<p>Direct consultation with Directors.</p> <p>Sounding Board Procedures with Trade Unions.</p>	<p>All Wards</p>

<p>Executive: 20.1.04</p>	<p>Calculation and Setting of the Council Tax Base 2004/05 : Framework (DF)</p> <p>The Executive to recommend to the Assembly the Council Tax Base for 2004 / 2005.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DF. DF - Heads of Finance for individual departments. DF - Head of Revenue.</p>	<p>Through internal communication.</p>	<p>Not Applicable</p>
<p>Executive: 20.1.04</p>	<p>Guide to the Housing Allocation Policy (DHH)</p> <p>The Executive is asked to agree detailed policy recommendations in respect of More Choice In Lettings. The Authority must publish an explanatory guidance that explains the allocation policy to the public and acts as the basis for the procedures adopted. This report will present the new guidance and ask the Executive to agree the detailed changes to existing policies.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team. Housing Allocations staff.</p>	<p>Meetings.</p>	<p>Not Applicable</p>

<p>Executive: 20.1.04</p>	<p>Future Management of Garages (DHH)</p> <p>The report suggests proposals to change the current policy on letting and management of garages. The Executive will be asked to agree:</p> <ol style="list-style-type: none"> 1) Rental for certain garages; 2) Relaxing usage conditions of garages; 3) The continuation of ring fencing garage rental income 4) To a rent increase 5) To setting up a cleaning team 6) The targets set in the report. <p><i>None.</i></p>	<p>Internal:</p> <p>DF</p> <p>DLES</p> <p>The 6 Community Housing Partnership Boards</p>	<p>Draft report has been circulated for comments</p>	<p>All Wards</p>
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<p>Executive: 20.1.04</p>	<p>London Road / North Street Planning Brief and development options : Community (DLES)</p> <p>The report asks Members to agree a development brief for the London Road/ North Street area. The brief highlights all the essential issues that need to be addressed in any redevelopment. It sets out:</p> <ul style="list-style-type: none"> • The relevant UDP policies and other policies applicable; • Design guidance to achieve a sustainable urban environment of high quality for Barking; and • Appropriate land uses, design principles, future circulation patterns etc <p>The report also sets out a detailed consultation strategy for the involvement of the existing tenants in deciding development options for the site.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Regeneration Board</p> <p>External:</p> <p>Local stakeholders including:</p> <ul style="list-style-type: none"> • Local residents, • Local businesses, • Landowners • Potential investors <p>Statutory bodies including:</p> <ul style="list-style-type: none"> • The Police • Greater London Assembly • London Development Agency • Environment Agency 	<p>Letters. Leaflets. Meetings.</p>	<p>Abbey</p>
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<p>Executive: 20.1.04</p>	<p>Consultation on the Proposed Urban Development Corporation for East London : Community (DLES)</p> <p>The Executive will be asked to consider the Council's response to the ODPM's consultation on the establishment of an Urban Development Corporation for East London.</p> <p>The Office for the Deputy Prime Minister issued a consultation paper on the establishment of an Urban Development Corporation for East London on 17 November 2003. The deadline for receipt of consultation responses is 6 February 2004.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>All Chief Officers (through the Regeneration Board - 23 December 2003)</p> <p>DLES - Finance DLES - Heads of Services</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p>Executive: 27.1.04 (9.1.04)</p>	<p>Capital Programme - Realignment of Funding for 2003 / 2004 (DLES)</p> <p>The report outlines the need for re-profiling of the 2003/04 Capital Programme as a result of the need to re timetable individual projects.</p> <p>The Executive will be asked to agree the re-profiling of a number of projects across individual departments Capital Programmes for 2003 / 2004 financial year.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>All Chief Officers.</p> <p>Heads of Finance for all individual departments.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

<p>Executive: 27.1.04</p>	<p>Disposal Programme (DLES)</p> <p>To present for approval the next tranche of land and properties (non-housing) for sale.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team. Heads of Services in land holding departments</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 27.1.04</p>	<p>Housing Revenue Account Estimates and Rent Levels 2004-05 : Financial (DHH)</p> <p>The Executive will be asked to agree the Housing Revenue Account (HRA) Estimates and Rent Levels for 2004 / 2005.</p> <p>The estimates for the ring fenced HRA and the proposed rent levels for Council tenants need to be approved by Members every financial year. They have been produced in accordance with ODPM guidelines and normal Barking and Dagenham financial procedures</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member for Housing - Cllr B Osborn</p> <p>External:</p> <p>Tenants</p>	<p>A leaflet produced by ODPM setting out the new methodology for determining rents will be sent to all tenants.</p>	<p>All Wards</p>

<p>Executive: 27.1.04</p>	<p>Regeneration Best Value Review (DLES)</p> <p>The Executive will receive a report outlining the findings of the Best Value review and action plan for the future.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Members.</p> <p>The Management Team.</p> <p>Appropriate Officers.</p> <p>Trade Union Representatives.</p> <p>External:</p> <p>Citizens Panel. Partners and key stakeholders.</p>	<p>The draft will be circulated for comment to The Management Team.</p> <p>The findings of the review were further developed at a Challenge event held in September 2003, which involved Members, officers and external partners.</p>	<p>All Wards</p>
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<p>Executive: 27.1.04</p>	<p>Building Schools for the Future : Financial (DEAL)</p> <p>The DfES has recently announced the way that it intends to fund the re-development and re-building programme for secondary schools for the future. This will be by its new initiative - <i>Building Schools for the Future</i>.</p> <p>The DfES are committing to a programme of re-building and renewal to ensure that secondary education in every part of England has facilities of 21st century standards.</p> <p>The programme involves LEAs in grouping schools in geographical areas that can be packaged into viable procurement deals of between £50m and £150m. This could involve cross boundary groups or whole LEAs. Funding for development and re-building programme will be either via PFI or Targeted Capital funding.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team</p> <p>DEAL - Heads of Services DEAL - Headteachers</p> <p>Trade Unions</p> <p>External:</p> <p>DfES</p>	<p>Meetings. Focus Groups. Written Correspondence.</p>	<p>All Wards</p>
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<p>Executive: 27.1.04</p>	<p>Best Value Review of Procurement (DCS)</p> <p>During 2003 the Council carried out a Best Value Review of Procurement to consider how well equipped Barking and Dagenham is to procure efficiently and effectively. The report contains the findings of the review and makes recommendations for improvement (the Best Value Improvement Plan) for agreement by the Council.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Members</p> <p>The Management Team</p> <p>External:</p> <p>Members of the public.</p> <p>Improvement and Development Agency.</p> <p>Existing and potential suppliers.</p>	<p>The public was consulted through 2 Citizens' Panel Focus Groups.</p> <p>Officers and suppliers were surveyed and focus groups held with Members.</p>	<p>Not Applicable</p>
<p>Executive: 27.1.04</p>	<p>Dagenham Heathway Framework Plan (DLES)</p> <p>The Executive will be asked to agree to release £50,000 from the capital reserves to cover the cost of preparing the Area Development Framework.</p> <p>Dagenham Heathway is an important district shopping centre, which has been subject to negative development pressures in recent year. A Development Framework is required to identify development opportunities and guide future investment decisions that are likely to arise from the area's inclusion in the forthcoming Unitary Development Corporation (UDC) area.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Planning. DLES - Finance.</p> <p>Regeneration Board.</p>	<p>Circulation of draft report.</p>	<p>Alibon; River; Village;</p>

<p>Executive: 27.1.04</p>	<p>Barking Reach Company Agreements : Community (DLES)</p> <p>The Executive will be asked to agree to the terms under which the Barking Reach Development Company is dissolved, the Council's land assets at Barking Reach are disposed of the English Partnerships and a new Barking Reach Company established which excludes the Council.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Chief Executive.</p> <p>Director of Finance.</p> <p>CS - Borough Solicitor.</p> <p>DLES - Finance. DLES - Planning. DLES - Property Services. DLES - Regeneration.</p> <p>Regeneration Board.</p>	<p>Circulation of draft report.</p>	<p>Thames</p>
<p>Executive: 27.1.04</p>	<p>Revised Estimates 2003/04 and Base Revised Estimates 2004 / 2005 (DF)</p> <p>The Executive will be asked to approve the Council's Revised Estimates for 2003/04 and Base Estimates for 2004 / 2005.</p> <p>Approval is needed for the Departmental budgets for the revised position in 2003 / 2004 and as a base for 2004 / 2005.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>All Chief Officers.</p> <p>Heads of Finance for individual departments.</p>	<p>Circulation of draft report. Meetings..</p>	<p>Not Applicable</p>

<p>Executive: 27.1.04</p>	<p>Tender for Provision of a Home Improvement Agency (H.I.A.) (DSS)</p> <p>Further to the Best Value Review of Private Sector Housing (Minute 258 - December 2001), this report highlights the need to review the role of the HIA and to market test the provision of this service.</p> <p>The Private Sector Housing Strategy report (Minute 256 - December 2002) set out arrangements for the continued operation of the HIA in 2003 / 2004. This report updates Members on the tendering process, nature of the package and anticipated timescales.</p> <p>The Executive will be asked to:</p> <ol style="list-style-type: none"> 1. Endorse the process to enable the tendering exercise to proceed; and 2. Nominate Member/s who might wish to take part in, or be kept informed of, the tender process, including evaluation of tender. <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team</p> <p>Relevant Heads of Services in Housing and Social Services.</p>	<p>Via meetings, e-mails, reports etc.</p>	<p>All Wards</p>
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<p>Executive: 27.1.04</p>	<p>Members Telephones (DCS/DF)</p> <p>This has been referred back to the Executive by the Scrutiny Management Board following consideration of a Call-In on this matter.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Relevant portfolio Members - Cllrs Fairbrass and Smith. Councillor Mrs Rush</p> <p>CE</p> <p>DCS</p> <p>DF - Head of IS&T and appropriate IT staff. DF - Head of Business Services.</p>	<p>Not applicable.</p>	<p>Not Applicable</p>
<p>Executive: 27.1.04</p>	<p>Land in Abbey Road - Relocation of the Canoe Club (DLES)</p> <p>To report back in accordance with Executive Minute 385, 8 April 2003.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Property Services. DLES - Planning.</p>	<p>Circulation of draft report.</p>	<p>Gascoigne</p>
<p>Executive: 27.1.04</p>	<p>Harts Lane and Whiting Avenue Estates - Remediation Options Consultation : Community (DHH)</p> <p>The Executive will be asked to decide on their chosen option/s for remediation to be taken to residents for consultation.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>All Chief Officers.</p> <p>DHH - Environmental Protection Team. DHH - Staff.</p> <p>External:</p> <p>Environment Agency.</p>	<p>Meetings, briefings and electronically.</p>	<p>Abbey</p>

<p>Executive: 27.1.04</p>	<p>Ground Floor Communal Area Refurbishment (DHH)</p> <p>The Executive will be asked to appoint the chosen tenderer for communal area refurbishment works at Cadiz Court, Dagenham; 130 - 159 St Marys, West House and Anderson House, Barking.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DHH - Project sponsor. DHH - Head of Landlord Services. DHH - Head of Housing Services. DHH - Community Housing Managers and staff.</p> <p>External:</p> <p>Residents.</p>	<p>Internal correspondence.</p> <p>Meetings with residents.</p>	<p>Abbey; Gascoigne; Village;</p>
<p>Executive: 27.1.04</p>	<p>Approval of LSMR Grades within Leisure and Environmental Services (DLES)</p> <p>The Executive will be asked to agree the LSMR evaluation of 12 posts within Strategic Planning and Transportation and Regeneration & Implementation.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p>Executive: 27.1.04</p>	<p>The Repair and Maintenance Partnership with Thames Accord : Financial (DLES)</p> <p>Decisions will be invited to remove areas of the Council's responsibilities to free funds for programme works.</p> <p><i>None.</i></p>	<p>Not Applicable.</p>	<p>Not Applicable.</p>	<p>Not Applicable</p>

<p>Assembly: 4.2.04 (16.1.04)</p>	<p>Introduction of Anti-Social Behaviour By-Laws Across the Borough : Community (DLES)</p> <p>The Assembly will be asked to agree to the adoption of a series of by-laws set out in the report to help in the battle against anti-social behaviour. By-laws are an alternative tool to be used in the fight against anti-social behaviour and are more often effective in communal areas and pieces of land not always confined to housing estates.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>By-laws Working Party.</p> <p>Conditions of Tenancy Sub-Group.</p> <p>The Community Housing Partnerships.</p>	<p>Members of the public and Councillors have been consulted via the By-laws Working Party.</p> <p>A report is being submitted to the Community Housing Partnerships that sets out the proposals.</p>	<p>All Wards</p>
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<p>Assembly: 4.2.04</p>	<p>Community Empowerment and Engagement Policy Commission (DCS)</p> <p>Barking and Dagenham Council wants to ensure that all members of the community are fully engaged, empowered and involved in the delivery of local services.</p> <p>This report intends to provide a clear action plan to improve community engagement and empowerment and has been developed by Members and Officers with strong and practiced experience on how best to achieve this.</p> <p>The Empowerment and Engagement Policy Commission was established in October 2002 and its Members were appointed in January 2003 to take the project forward. The following scope was agreed for the Policy Commission in October 2002 by the Assembly:</p> <ul style="list-style-type: none"> • to identify best practice • create a vision for community empowerment and engagement in the area building on work already undertaken • develop some key actions to improve community empowerment and engagement. <p>The Assembly will be asked to agree the recommendations made in this report. <i>None.</i></p>	<p>Internal</p> <p>DCS:</p> <ul style="list-style-type: none"> • Daryl Telles (Neighbourhood Management Co-ordinator) • Sarah Kingston (Neighbourhood Management Co-ordinator) <p>External</p> <ul style="list-style-type: none"> • Attendees of recent Community Forums. • Sheila Delaney (B&D Race Equality Council). • Elizabeth Richardson (London School of Economics). • Rod Hewitt (Chairman of Local Businessman Association). 	<p>Postal questionnaire.</p> <p>Invitations to Policy Commission meeting.</p>	<p>Not Applicable</p>
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<p>Assembly: 4.2.04</p>	<p>Tender for Provision of a Home Improvement Agency (H.I.A.) (DSS)</p> <p>Further to the Best Value Review of Private Sector Housing (Minute 258 - December 2001), this report highlights the need to review the role of the HIA and to market test the provision of this service.</p> <p>The Private Sector Housing Strategy report (Minute 256 - December 2002) set out arrangements for the continued operation of the HIA in 2003 / 2004. This report updates Members on the tendering process, nature of the package and anticipated timescales.</p> <p>The Executive will be asked to:</p> <ol style="list-style-type: none"> 3. Endorse the process to enable the tendering exercise to proceed; and 4. Nominate Member/s who might wish to take part in, or be kept informed of, the tender process, including evaluation of tender. <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team</p> <p>Relevant Heads of Services in Housing and Social Services.</p>	<p>Via meetings, e-mails, reports etc.</p>	<p>All Wards</p>
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<p>Assembly: 4.2.04</p>	<p>Petition - Sheppey Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider traffic control methods to deal with the speed of traffic.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Cllr McKenzie.</p> <p>Goresbrook and Eastbury Ward Members: Cllrs A Cooper, Mrs J Cooper, Huggins, Porter and Thomas.</p> <p>External:</p> <p>Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p>	<p>Eastbury; Mayesbrook;</p>
<p>Assembly: 4.2.04</p>	<p>Calculation and Setting of the Council Tax Base 2004/05 : Framework (DF)</p> <p>The Assembly will be asked to approve the Council Tax Base for 2004 / 2005.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DF DF - Heads of Finance for individual departments DF - Head of Revenue</p>	<p>Through internal communication.</p>	<p>Not Applicable</p>

<p>Assembly: 4.2.04</p>	<p>Petition - Anti Social Behaviour in Goresbrook Park and Surrounding Area (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in relation to anti-social behaviour in Goresbrook Park and the surrounding area. The petition is asking the Council to deal with a number of anti social issues.</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Members: Cllrs Porter and McKenzie.</p> <p>Goresbrook and River Ward Members: Cllrs Huggins, Jamu, Porter, Smith, Thomas and Mrs Twomey.</p> <p>DLES - Security. DLES - Head of Environmental Services. DLES - Head of Traffic and Highways. DLES - General Manager - Infrastructure.</p> <p>DCS - Community Safety Manager.</p> <p>DEAL - Arts Development Officer. DEAL - A13 Artscape Project Manager.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p> <p>Circulation of draft report.</p>	<p>Goresbrook; River;</p>
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<p>Assembly: 4.2.04</p>	<p>Petition - Edgefield Avenue (DLES)</p> <p>The Petition refers to the increasing amount of rubbish in the area and poorly located refuse bin compounds in Housing Association property.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member Street Scene - Cllr McKenzie.</p> <p>Longbridge Ward Members - Cllrs Ms Baker, Clark and Cook.</p> <p>External:</p> <p>Lead Petitioners.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p>	<p>Longbridge</p>
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<p>Executive: 10.2.04 (23.1.04)</p>	<p>Response to Scrutiny Management Board: Call in: Selection of Barking and Dagenham's Panel of Registered Social Landlord Partners (DHH)</p> <p>The Executive will be asked to consider the views of the Scrutiny Management Board and decide whether to:</p> <ol style="list-style-type: none"> 1. Admit London & Quadrant Housing Trust and Presentation Housing Association to the preferred Registered Social Landlord (RSL) partner panel; 2. Include Southern Housing Group in the RSL panel, subject to good progress in the remainder of 2003/04 with their new housing developments in the borough; 3. Adopt the selection criteria for RSL partners; 4. Request the RSL forum, which is being established within the Barking and Dagenham Partnership, to monitor on a quarterly basis the performance of the Council's RSL partners; and 5. Receive annual reports reviewing the RSL partner panel and consider any proposals to add or exclude any RSLs. <p><i>None.</i></p>	<p>Not Applicable.</p>	<p>Not Applicable.</p>	<p>Not Applicable</p>
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<p>Executive: 10.2.04</p>	<p>Eastbrookend Country Park- Local Nature Reserve Designation (DLES)</p> <p>Approval is required to designate Eastbrookend Country Park as a Local Nature Reserve (LNR) under the National Parks and Access to the Countryside Act 1949. This is one of the targets set under the Local Public Service Agreement - 74 hectares to be designated in 2003/04.</p> <p>Designation will increase the hectare of land as LNR's in the Borough to 122 hectares (which currently includes the Chase Local Nature Reserve - 48 hectares). It will also allow the Borough to access funds from English Nature, and contribute towards the Community priorities of Cleaner, Greener and Safer and Raising general pride in the Borough.</p> <p>Further sites for designation as LNR's will be submitted for approval to the Executive in 2004 / 2006.</p> <p><i>None.</i></p>	<p>External:</p> <p>English Nature.</p> <p>The general public will be notified, as required under the Act by Public Notice(s) in newspapers and on site.</p>	<p>By written correspondence / notices.</p>	<p>Eastbrook</p>
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<p>Executive: 10.2.04</p>	<p>Variation In Local Terms and Conditions of Employment in Relation to Industrial Injury and Sickness Pay (DLES)</p> <p>The Executive will be asked to agree a revised term and local condition in relation to industrial injury and sickness pay, pending the completion of the Single Status agreement.</p> <p>The report will deal with current local conditions of employment in relation to sickness pay for periods of Industrial Injury and propose the removal of these and substitution of a local condition pending the completion of Single Status.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance. DLES - Planning. DCS - Corporate HR.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p>Executive: 10.2.04</p>	<p>Revenues Staffing Review (DF)</p> <p>The Executive will be asked to approve the staffing restructure in Revenue Services.</p> <p>A growth item was put in the budget for staffing in the Revenue Service, this report will formalise the detail of that growth item.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team.</p> <p>Head of Service.</p> <p>Staff representatives and Trade Unions.</p>	<p>Meetings.</p>	<p>Not Applicable</p>

<p>Executive: 10.2.04</p>	<p>Development Control Performance Indicators (DLES)</p> <p>The Executive is asked to note improvements made in Development Control performance since the implementation of the improvement plan.</p> <p>This report covers progress made in delivering Development Control Performance Indicator BVPI 109 a-c since the Executive agreed the improvement plan.</p> <p><i>None.</i></p>	<p>Internal only.</p>	<p>Not Applicable.</p>	<p>Not Applicable</p>
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<p>Executive: 10.2.04</p>	<p>Housing Associations Scrutiny Panel (DCS)</p> <p>At its meeting of 18 December 2002, the Scrutiny Management Board (SMB) received a report from the Director of Housing and Health in response to a suggestion by Councillor Smith that the policy of trickle transfer of void houses to Stort Valley Housing Association should be reviewed in light of the Government's proposed changes to the housing capital finance rules.</p> <p>The SMB agreed to set up a Scrutiny Panel to consider issues relevant to the trickle transfer programme of houses to RSLs (Registered Social Landlords) and the management services provided by RSLs to their tenants and estates.</p> <p>The Executive will be asked for comments on the final report prior to its submission to Assembly.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Scrutiny Management Board.</p> <p>The Management Team.</p> <p>Heads of Service.</p> <p>External:</p> <p>Residents. Housing Associations.</p>	<p>Site visits. Interviews. Written requests for information.</p>	<p>All Wards</p>
<p>Executive: 10.2.04</p>	<p>Proposed New Fencing Standards : Community (DLES)</p> <p>The Executive will be asked to agree the new fencing standards policy for the Borough and to consider a range of designs for fencing for various locations, and best practice to improve the environment of the Borough.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>All Chief Officers.</p> <p>Asset Managers of Finance for all Land Holding Departments.</p>	<p>Circulation of report.</p>	<p>All Wards</p>

<p>Executive: 10.2.04</p>	<p>Sustainable Communities Fund - Barking Town Centre Public Realm, Dagenham Dock and Renwick Road : Community (DLES)</p> <p>The Executive will be asked to note the award of Office of the Deputy Prime Minister funding and potential 3 projects and agree that the Barking Town Centre project is managed within the Council's Capital Programme.</p> <p>The report deals with the long-term programme of action for delivering sustainable communities, including housing supply and the in principle award of £2m to LBBD to improve the public realm of Barking Town Centre.</p> <p>Three further projects have been identified as potentially attracting funding Dagenham Dock Interchange and Dagenham Dock Infrastructure and Renwick Road Station.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance. DLES - Head of Civil Engineering.</p> <p>External:</p> <ul style="list-style-type: none"> • Local Residents and business. • Statutory bodies. • Greater London Authority. • London Development Agency. • Transport for London. • English Partnerships. • London Buses. 	<p>Internal:</p> <p>Circulation of draft report.</p> <p>External:</p> <p>Letters and meetings.</p>	<p>Abbey; Gascoigne; River; Thames;</p>
<p>Executive: 10.2.04</p>	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>Report reviewing changes in charges in accordance with Executive minute 329, 11 March 2003.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p>Executive: 10.2.04</p>	<p>Fees and Charges: Review of On / Off Street Parking Charges (DLES)</p> <p>The Executive will receive a report reviewing changes in the charges.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 10.2.04</p>	<p>Fees and Charges: Collection of Trade and Other Waste, Emptying of Cesspools, Vehicle Crossings and MOT's (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 10.2.04</p>	<p>Fees and Charges: Barking Town Centre Market Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance.</p> <p>External:</p> <p>Stakeholders.</p>	<p>Circulation of draft report.</p>	<p>Abbey</p>

<p>Executive: 10.2.04</p>	<p>Fees and Charges: Leisure and Amenities (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance</p> <p>External:</p> <p>Stakeholders</p>	<p>Internal:</p> <p>Circulation of draft report.</p> <p>External:</p> <p>Meetings with stakeholders, Leisure Centre Service Providers and appropriate clubs on licence conditions.</p>	<p>All Wards</p>
<p>Executive: 10.2.04</p>	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 10.2.04</p>	<p>Goresbrook Interchange - Final Account : Financial (DLES)</p> <p>To report to the Executive the final account for the works undertaken at the Goresbrook Interchange, including Artscape as required by the Contract Rules 14.3 in the Council's Constitution.</p> <p><i>None.</i></p>	<p>DLES - Finance. DLES - Head of Planning. DLES - Head of Environmental Management.</p> <p>DEAL - Finance. DEAL - Head of Literacy and Cultural Services.</p> <p>DF - Regeneration Finance.</p>	<p>Circulation of draft report.</p>	<p>Goresbrook; Thames;</p>

<p>Executive: 10.2.04</p>	<p>Land Disposal Sites: Revising Housing Development Schemes : Community (DLES)</p> <p>This report sets out the background to the development of these Council land disposal sites and proposed a new mix of tenures for the schemes.</p> <p>The Executive will be asked to approve the revised tenure mix of the housing schemes for the land disposal sites at Blackmore Road, Digby Gardens, Hedgemans Road and Reede Road.</p> <p><i>None.</i></p>	<p>Ongoing consultation with local residents and Ward Members is being conducted by means of focus groups for each of the sites.</p>	<p>Focus groups and public meetings.</p>	<p>Alibon; Goresbrook; River; Village;</p>
<p>Executive: 10.2.04</p>	<p>Parking - Barking Town Centre (DLES)</p> <p>To report to the Executive on the impact on parking revenue of the various redevelopments occurring in Barking Town Centre.</p> <p>To seek the Executive's instructions, particularly with regard to the financial issues.</p> <p>To consider the actions needed and funding issues as a result of reduction in parking provision in Barking Town Centre.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance. DLES - Planning.</p>	<p>Circulation of draft report.</p>	<p>Abbey</p>

<p>Executive: 24.2.04 (6.2.04)</p>	<p>The Council's Budget 2004 / 2005 to 2006 / 2007 : Framework (DF)</p> <p>The Executive will be asked to:</p> <p>Recommend to the Assemble the level of Council Tax for 2004 / 2005;</p> <p>The Capital Programme for 2004 / 2005;</p> <p>Approve the borrowing limits for 2004 / 2005; and</p> <p>The Budget Strategy for future years. <i>None.</i></p>	<p>Internal:</p> <p>The Management Team</p>	<p>Circulation and meetings</p>	<p>All Wards</p>
<p>Executive: 24.2.04</p>	<p>PERFORMANCE MONITORING 3rd quarter and end of year projections</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p>Capital Programme Management (DLES)</p> <p>Performance Monitoring Graphs</p> <p><i>Performance Monitoring Graphs</i></p>	<p>Internal:</p> <p>Departments. Performance Monitoring Contact Officers.</p>	<p>Performance Monitoring process</p>	<p>Not Applicable</p>

<p>Assembly: 3.3.04 (13.2.04)</p>	<p>The Council's Budget 2004 / 2005 to 2006 / 2007 : Framework</p> <p>The Assembly will be asked to approve:</p> <p>The revenue estimates for 2003 / 2004 and Revenue estimates for 2004 / 2005;</p> <p>The Capital Programme; and</p> <p>The level of Council Tax and Budget Strategy for future years.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team</p>	<p>Circulation and meetings</p>	<p>All Wards</p>
<p>Assembly: 3.3.04</p>	<p>Petition - Regarding Councils Decision on Community Halls (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in relation to the future management of community halls. The petition is asking the Council to reconsider it's decision on the future management of the halls.</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Cllr Wade. Cllr Fairbrass.</p> <p>DLES. DLES - Finance. DLES - Head of Regeneration.</p> <p>DCS.</p> <p>External:</p> <p>Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p> <p>Circulation of draft report.</p>	<p>Not Applicable</p>

<p>Assembly: 3.3.04</p>	<p>Petition - Stanhope Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to provide speed restrictions.</p> <p>The Executive will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Cllr McKenzie.</p> <p>Valence and Heath Ward Members: Cllrs Mrs Bruce, Mrs Cridland, Fairbrass, Kallar, B Osborn and C Osborn.</p> <p>DLES - Finance.</p> <p>External:</p> <p>Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p>	<p>Heath; Valence;</p>
<p>Executive: 9.3.04 (20.2.04)</p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal (non-housing) programme and the effect on the Capital Programme.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team.</p> <p>Appropriate Heads of Services in land holding departments.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p>Executive: 9.3.04</p>	<p>Estate Management and Parade Analysis (DLES)</p> <p>Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 Re: Report on Petition Arising from User Clause Dispute - Stansgate Road Dagenham</p> <p>The Executive will be asked to approve a change in policy for letting of the Council's shops and other commercial properties.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance.</p> <p>DHH.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 9.3.04</p>	<p>Vision for Leisure : Community (DLES)</p> <p>The Executive will be asked to give initial consideration to the principles of the future of the Council's leisure services.</p> <p>The Executive will be asked to consider the business case, Capital implications and long-term management options for the Leisure Centres.</p> <p><i>Reports by McAlpine, Thorpe and Warriar (consultants employed by the Council to investigate the options) entitled - Future Funding of Barking and Dagenham Leisure Services</i></p> <p><i>Comparison of Long Term Costs of Renovating and Maintaining the Council's Indoor Leisure Centres Under Different Management and Funding Scenarios</i></p>	<p>Internal:</p> <p>DHH.</p> <p>DLES - Finance. DLES - Planning Services (Strategic).</p>	<p>Consultation on draft report.</p>	<p>All Wards</p>

<p>Executive: 9.3.04</p>	<p>Barking Rugby Club, Goresbrook Road : Financial (DLES)</p> <p>Land in Goresbrook Road is presently unused and has been reviewed as a potential site for the Council’s disposal programme. Advice from Planning Officers has made it very unlikely that a sale for residential development would be likely.</p> <p>The adjoining rugby club has asked that they be allowed to use the land for training and junior matches. The report explores the issues regarding this proposal and recommends terms upon which such a use may be approved.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Cllr Porter.</p> <p>Ward Members: Cllrs Barns, Huggins, Miles, Porter, rawlinson and Thomas.</p> <p>DLES. DLES - Leisure and Community. DLES - Finance.</p> <p>DCS - Legal Services.</p>	<p>Circulation of draft report.</p>	<p>Goresbrook; Thames;</p>
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<p>Executive: 9.3.04</p>	<p>Waste and Recycling Performance 2003 / 2004 and Proposed Future Initiatives to Comply with DEFRA Proposals 2004 / 2007 (DLES)</p> <p>This report covers the current performance in Environmental Management and endeavours to offer a vision for LBBD to aspire to in these areas.</p> <p>The Executive will be asked to:</p> <ul style="list-style-type: none"> • consider the performance of the recycling initiatives initiated in 2003; • consider future initiatives, measures and systems both Borough-wide and internal to boost the Council's 'Reduce, Reuse and Recycle' performance. Set out the likely costs of meeting Government requirements over the medium-term to achieve our Statutory recycling and bio-waste reduction targets; and • agree the strategy to meet the Council's Cleaner Greener Safer Community Priorities in the waste area. <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Cllr McKenzie.</p> <p>DLES - Finance. DLES - Planning. DLES - Highways and Traffic. DLES - Transport and Waste.</p> <p>External:</p> <p>ELWA. Shanks Waste Services Ltd.</p>	<p>Meetings and correspondence.</p> <p>Circulation of draft report.</p>	<p>All Wards</p>
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<p>Executive: 9.3.04</p>	<p>City Farm (DLES)</p> <p>This issue involves potential long-term financial commitment and risks for the Council, for which finance has not been set aside. The Executive will be asked to decide on the Council's position and potential financial commitment.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DCS - Legal Services.</p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>Thames</p>
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<p>Executive: 9.3.04</p>	<p>Draft Final Report of the Erkenwald Centre Development Scrutiny Panel : Community (DCS)</p> <p>The Panel was set up in June 2001 to monitor the development of the former Erkenwald Youth Centre as a Pupil Referral Unit for primary children who are excluded from school. The Centre will open in January 2004.</p> <p>The Panel's report sets out how the Centre has been developed and its recommendations for future developments of this kind. The Executive will be asked to comment on the report.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team.</p> <p>DCS - The Panel's Independent Scrutiny Support Officer Head of Democratic Support.</p> <p>DCS - Democratic and Electoral Services Manager.</p> <p>DEAL - Head of Lifelong Learning. DEAL - Assets Manager. DEAL - Projects Officer, Assets Team. DEAL - Principal Inspector, Community Inspection and Advisory Service. DEAL - Head of Children's Support.</p> <p>DLES - Group Manager, Technical and Operational Services</p> <p>External:</p> <p>Chief Executive, North East London Mental Health Trust.</p> <p>Chair of Erkenwald Tenants and Residents Association.</p>	<p>Circulated report for comment and invited to attend Panel meeting.</p>	<p>Becontree; Mayesbrook;</p>
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<p>Executive: 9.3.04</p>	<p>Passenger Transport Service (DLES)</p> <p>The Executive will be asked to concur with the inter-departmental reorganisation and transfer of staff.</p> <p>This is a joint report between DEAL and DLES.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DSS.</p> <p>DEAL.</p> <p>Workforce and Trade Unions.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p>Executive: 9.3.04</p>	<p>Performance Indicators Environmental Management - Waste, Transportation and Street Cleansing (DLES)</p> <p>This report covers the current performance indicators in Environmental Management and endeavours to offer explanations of those which LBBD although judged by are not directly in our control.</p> <p>The Executive will be asked to consider the performance and agree to alternative measures of performance in a number of areas and consent to a challenge of the Audit Commission Performance Indicators in these areas as they are not an accurate measure of LBBD's performance.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Lead Member: Cllr McKenzie.</p> <p>DLES - Finance. DLES - Planning. DLES - Highways and Traffic. DLES - Transport and Waste.</p>	<p>Meetings and correspondence.</p> <p>Circulation of draft report.</p>	<p>All Wards</p>

<p>Executive: 9.3.04</p>	<p>Final Report of the Health and Social Care Partnership Arrangements Scrutiny Panel (DCS)</p> <p>The report will outline the findings and recommendations of the Health and Social Care Partnership Arrangements Scrutiny Panel.</p> <p>The Executive will be asked for any comments before recommending the Assembly to agree the findings of the Scrutiny Panel.</p> <p><i>None.</i></p>	<p>Not for Consultation</p>	<p>Not Applicable</p>	<p>Not Applicable</p>
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<p>Executive: 9.3.04</p>	<p>Climate Change Strategy (DLES)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Overall consultation on principle design and layouts.</p> <p>DHH - Health and Consumer Services.</p> <p>DLES - Technical and Operational Services.</p> <p>All other departments represented via the Environmental Sustainability Steering Group.</p> <p>External:</p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy.</p>	<p>The strategy document sets out the framework for consultation within the local community, Council departments and specialist interest groups.</p>	<p>All Wards</p>
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<p>Executive: 9.3.04</p>	<p>Barking Football Club Lease (DLES)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees.</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Property Services. DLES - Finance.</p> <p>DCS - Democratic and Electoral Services Manager.</p>	<p>Internal.</p>	<p>Mayesbrook</p>
<p>Executive: 9.3.04</p>	<p>Extension of Joint LCSG Contract for Computer Consumables 2002/2004: Pre Tender Packaging (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier / suppliers for the Supply of Computer Consumables which is operated as a joint contract with the London Contracts and Supplies Group, lead by the London Borough of Ealing.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance.</p> <p>DCS - Corporate Procurement Officer.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

<p>Executive: 9.3.04</p>	<p>Capital Programme 2004 / 2005 Additional Scheme Expansion of the Borough's CCTV coverage (DLES)</p> <p>To report to the Executive on the result of crime data analysis to determine the priority for CCTV expansion and utilise a capital receipt for this purpose. This arose from the report agreeing to the retention of a capital receipt for the sale of land adjoining St Albans Church, Urswick Road, Dagenham.</p> <p>The Executive will be asked if it wishes to amend the 2004 / 2005 Capital Programme to include a scheme to expand CCTV coverage of Barking Town Centre.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance. DLES - Capital Programme Management Office.</p> <p>DCS - Community Safety.</p> <p>DF - Management Accountant.</p>	<p>Circulation of draft report.</p>	<p>Abbey; Longbridge;</p>
<p>Executive: 9.3.04</p>	<p>Term Contract for Catering Equipment Servicing and Repairs (DLES)</p> <p>The Executive will be asked to approve a new five-year term contract.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES. DLES - Finance.</p> <p>DEAL.</p> <p>DSS.</p> <p>DCS - Corporate Procurement Officer.</p>	<p>Circulation of draft reports.</p>	<p>Not Applicable</p>

<p>Executive: 9.3.04</p>	<p>Town Show and Event Funding (DLES)</p> <p>To report back in accordance with the Executive's instructions.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DF - Head of Corporate Finance.</p> <p>DCS - Head of Corporate Communications.</p> <p>DLES - Head of Finance.</p> <p>DEAL - Head of Arts.</p>	<p>Consultation on draft report.</p>	<p>Not Applicable</p>
<p>Executive: 9.3.04</p>	<p>Barking Town Square: Position Statement (DLES)</p> <p>This report covers the current progress with regard to Barking Town Square redevelopment and Barking Lifelong Learning Centre.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance DEAL - Finance DLES - Planning DLES - Property Services</p> <p>External:</p> <p>Barking College of Technology University of East London</p>	<p>Circulation of draft report.</p> <p>Meetings and correspondence.</p>	<p>Not Applicable</p>

<p>Executive: 30.3.04 (12.3.04)</p>	<p>Education Development Plan : Framework <i>[Annual Item]</i> (DEAL)</p> <p>This will be the annual update of the 2002 - 2007 EDP for 2004 / 2005 and it outlines how the Council will continue its drive for school improvement</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DEAL - Schools. DEAL - Governors.</p> <p>DSS.</p> <p>External:</p> <p>Diocese. Other Education Providers.</p>	<p>Annual update and input from schools via meetings.</p> <p>Input from DfES via annual stock-take meeting.</p>	<p>Not Applicable</p>
<p>Executive: 30.3.04</p>	<p>Name Change for Dagenham Priory School : Community (DEAL)</p> <p>Dagenham Priory Secondary School and Arts College is looking to change its name and to reflect its role as a community based school.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DEAL - Dagenham Priory School, in particular the children and Governors.</p> <p>External:</p> <p>Local people.</p>	<p>By a competition with the pupils in the school to suggest names.</p>	<p>River</p>

<p>Executive: 30.3.04</p>	<p>Joint LCSG Contract for Supply of Copier Paper - Pre Tender Packaging (DLES)</p> <p>The Executive will be asked for approval to use the joint contract for the supply of copier and other papers.</p> <p>This is a joint contract operated by the London Contracts & Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking & Dagenham.</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance. DCS - Corporate Procurement Officer. DF - Head of IS & T.</p> <p>External:</p> <p>London Contracts & Supplies Group members (All London Boroughs plus London based charities, universities and publicly funded bodies).</p>	<p>Contract Meetings.</p>	<p>Not Applicable</p>
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<p>Assembly: 7.4.04 (22.3.04)</p>	<p>Housing Associations Scrutiny Panel (DCS)</p> <p>At its meeting of 18 December 2002, the Scrutiny Management Board (SMB) received a report from the Director of Housing and Health in response to a suggestion by Councillor Smith that the policy of trickle transfer of void houses to Stort Valley Housing Association should be reviewed in light of the Government's proposed changes to the housing capital finance rules.</p> <p>The SMB agreed to set up a Scrutiny Panel to consider issues relevant to the trickle transfer programme of houses to RSLs (Registered Social Landlords) and the management services provided by RSLs to their tenants and estates. The Assembly will be asked to agree the recommendations of this Scrutiny Panel.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>Scrutiny Management Board.</p> <p>The Management Team.</p> <p>Heads of Service.</p> <p>External:</p> <p>Residents. Housing Associations.</p>	<p>Site visits. Interviews. Written requests for information.</p>	<p>All Wards</p>
<p>Assembly: 7.4.04</p>	<p>Final Report of the Health and Social Care Partnership Arrangements Scrutiny Panel (DCS)</p> <p>The report will outline the findings and recommendations of the Health and Social Care Partnership Arrangements Scrutiny Panel. The Assembly will be asked to agree the findings of the Scrutiny Panel.</p> <p><i>None.</i></p>	<p>Not for Consultation</p>	<p>Not Applicable</p>	<p>Not Applicable</p>

Assembly: 7.4.04	Barking Action Plan (DLES) The Assembly will be asked to agree the Barking Action Plan. <i>Action Plan</i>	External: Greater London Authority. London Development Agency. Barking Town Centre Partnership.	Circulation of draft Action Plan	Abbey
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<p>Assembly: 7.4.04</p>	<p>Draft Final Report of the Erkenwald Centre Development Scrutiny Panel : Community (DCS)</p> <p>The Panel was set up in June 2001 to monitor the development of the former Erkenwald Youth Centre as a Pupil Referral Unit for primary children who are excluded from school. The Centre will open in January 2004.</p> <p>The Panel's report sets out how the Centre has been developed and its recommendations for future developments of this kind. The Assembly will be asked to agree the report and its recommendations.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team.</p> <p>DCS - The Panel's Independent Scrutiny Support Officer Head of Democratic Support.</p> <p>DCS - Democratic and Electoral Services Manager.</p> <p>DEAL - Head of Lifelong Learning. DEAL - Assets Manager. DEAL - Projects Officer, Assets Team. DEAL - Principal Inspector, Community Inspection and Advisory Service. DEAL - Head of Children's Support.</p> <p>DLES - Group Manager, Technical and Operational Services</p> <p>External:</p> <p>Chief Executive, North East London Mental Health Trust.</p> <p>Chair of Erkenwald Tenants and Residents Association.</p>	<p>Circulated report for comment and invited to attend Panel meeting.</p>	<p>Becontree; Mayesbrook;</p>
<p>Forward Plan - February Edition</p>				

<p>Executive: 13.4.04 (26.3.04)</p>	<p>Children's Centre Strategy : Community (DEAL)</p> <p>The Executive will be asked to agree the proposals for the Borough's Children Centre Plan which is due to be submitted to DfES on October 15 2003.</p> <p>Five children's centres need to be created by 2006 in order to meet the Government's requirements. The Aim is to bring together all the key public and voluntary services that promote the well being of young children, and to make them as accessible as possible through taking a locally based, integrated, child focused approach to service delivery.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DSS.</p> <p>External:</p> <p>EYDCP. Early Years Providers. Children's Centres Strategy Group.</p>	<p>Meetings.</p>	<p>Not Applicable</p>
<p>Executive: 13.4.04</p>	<p>Supply of Refuse Sacks and Plastic Bags : Community (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Refuse Sacks and Plastic Bags.</p> <p>Plastic sacks for issue to residents for disposal of rubbish and a different type for use within public buildings and schools for daily rubbish disposal. All materials to be purchased for stock in Central Stores on a framework agreement as required.</p> <p><i>None.</i></p>	<p>External:</p> <p>Stakeholders.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

<p>Executive: 13.4.04</p>	<p>Barking Hospital Site : Financial (DSS)</p> <p>To consider the future of the Barking Hospital site.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team.</p> <p>External:</p> <p>Primary Care Trust.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p>Executive: 13.4.04</p>	<p>Chadwell Heath Cemetery Extension - Tenders (DLES)</p> <p>The Executive will be asked to agree the award of the contract for the works to develop The Field site north of Chadwell Heath Cemetery as a cemetery extension.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>DLES - Finance</p>	<p>Circulation of draft report.</p>	<p>Chadwell Heath</p>
<p>Executive: 8.6.04 (provisionally - 21.5.04)</p>	<p>LIFT Programme : Financial (DSS)</p> <p>Future level of engagement in Primary Health Care LIFT Programme to modernise National Health Service premises.</p> <p>To engage in Level 3 for LIFT Programme.</p> <p><i>None.</i></p>	<p>Internal:</p> <p>The Management Team.</p> <p>External:</p> <p>Primary Care Trust.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p>Executive: 20.7.04 (provisionally - 2.7.04)</p>	<p>Alcohol Advisory Service (DLES)</p> <p>As required by Executive Minute 432, 29 April 2003, the Executive will be asked to agree:</p> <ul style="list-style-type: none"> • Suitable alternative locations for the Alcohol Advisory Service. • The reasons for future support of the service. <p><i>None.</i></p>	<p>Internal:</p> <p>DLES.</p> <p>DSS.</p> <p>DEAL.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
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APPENDIX A

MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (*) are also Members of the Executive.

Councillor Alexander*
Councillor Ms Baker
Councillor Barns
Councillor Best
Councillor Mrs Blake
Councillor Mrs Bradley
Councillor Bramley*
Councillor Mrs Bruce
Councillor Mrs Challis
Councillor Clark
Councillor H. Collins
Councillor L. Collins
Councillor Mrs Conyard
Councillor Cook
Councillor Cooper
Councillor Mrs Cooper
Councillor Mrs Cridland
Councillor Curtis
Councillor Dale
Councillor Davis
Councillor Denyer
Councillor Fairbrass*
Councillor Fani
Councillor Mrs Flint
Councillor Geddes*
Councillor Gibbs

Councillor Huggins
Councillor Mrs Hunt
Councillor Jamu
Councillor Jeyes
Councillor Jones
Councillor Justice
Councillor Kallar*
Councillor Little
Councillor McCarthy
Councillor McKenzie*
Councillor Miles
Councillor O'Brien
Councillor Osborn*
Councillor Mrs Osborn
Councillor Parkin
Councillor Porter*
Councillor Mrs Rawlinson
Councillor Mrs Rush
Councillor Smith*
Councillor Thomas
Councillor Mrs Twomey
Councillor Wade*
Councillor Wainwright
Councillor Waker
Councillor Mrs West